

CV Sample for DMA Students

THE BASICS

The curriculum vitae, also known as a CV or vita, is a comprehensive statement of your educational background and your teaching, performance, and research experience. It is the standard representation of credentials within academia.

- Your CV should include a comprehensive list of the teachers you have studied with, as well as any master classes you have participated in.
- Include all relevant performance experiences, beginning with undergraduate study. This should include solo and ensemble performances, subdivided into categories such as orchestral experience, solo recitals, chamber, concertos, piano, voice, etc. You may need to list specific performances (ex: Donna Elvira in Don Giovanni, November 2010), or simply describe your role (ex: Principal Cello, University of Illinois Symphony Orchestra, 2008-2010). If you do not include comprehensive performance experiences, your CV will appear weak when considered next to a candidate with complete information.
- The CV is only used when applying for academic positions in four-year institutions. Do not use a CV when applying to community colleges; use a teaching-focused résumé instead.
- There are no length restrictions for CVs, but be certain that all the information you include is relevant.

FORMATTING

Your CV must be well organized and easy to read.

- Choose an effective format and be consistent.
- Use bolds, italics, underlines, and capitalization to draw attention.
- List *all* relevant items in reverse chronological order in each section.
- Strategically locate the most important information near the top and/or left side of the page. In general, place the name of the position, title, award, or institution on the left side of the page and associated dates on the right.
- Use a footer to include page numbers and your last name to help the reader in case pages get separated.

DESCRIBE YOUR EXPERIENCES

- Articulate what you have done and take advantage of the opportunity to describe your performance and teaching experiences—do more than simply list them. For instance, be sure to mention if you are a specialist in the performance of contemporary music.
- Avoid the bland phrase “responsibilities included.” This can sound like a dull job description. Instead, use bullets to describe your activities and successes.

Elizabeth Wilder

000 W. Main St., Urbana, IL 61801
(217) 123 - 1234 | musicstudent@illinois.edu

Education

DMA in Cello Performance

University of Illinois at Urbana-Champaign, anticipated graduation: May 20XX
Advisor: Christina Bashfo *Cognate Field:* Music Theory

MM in Cello Performance

Northwestern University, Evanston, Illinois 20XX

BM in Cello Performance

The University of Texas at Austin 20XX

University Teaching Experience

Cello Teaching Assistant

Department of Music, University of Illinois, 20XX and 20XX-present

- Taught weekly individual lessons to undergraduate and graduate non-major and non-performance major cello students.
- Developed syllabus clearly defining performance and practice expectations.
- Successfully prepared students to audition to minor in music.
- Organized annual, required studio recital.

Chamber Music Coach

String Chamber Music Symposium, University of Illinois, 20XX and 20XX

- Coached and prepared visiting student ensembles for performance.

Adjunct Instructor

Illinois Wesleyan University, Bloomington, IL, 20XX-20XX

- Taught weekly individual lessons to cello students.
- Prepared students for bi-monthly recitals throughout the year.
- Coached student chamber music ensembles.
- Successfully prepared students for regional orchestra and summer program auditions.
- Coached rehearsals with program's accompanist.

Studio & Preparatory Teaching Experience

Private Cello Instructor

Self-Employed, Austin, TX, and Urbana, IL, 20XX-present

- Taught weekly individual lessons to cello students.
- Developed personalized repertoire to meet individual students' goals.
- Organized annual studio recital.

Cello Instructor

Illinois Summer Youth Music, University of Illinois, 20XX and 20XX

- Auditioned all cello students and assigned ensembles and seatings.
- Coached daily orchestra sectionals.
- Developed lesson plans and taught daily cello master classes.
- Assisted in orchestra rehearsals.

Studio & Preparatory Teaching Experience Continued

Music Instructor

The University of Texas at Austin String Project, Austin, TX, 20XX-20XX

- Attended weekly teacher training meetings.
- Taught weekly individual lessons to 4-6 cello students.
- Prepared students for annual juries.
- Prepared students for bi-annual audition juries to change ensemble levels.
- Organized annual studio recital.
- Developed lesson plans and taught weekly group cello classes and orchestra sectionals.
- Developed lesson plans based on provided curriculum and taught weekly Music Theory Level 2 classes in preparation for RCM proficiency exams.

Cello, Bass, and Music Theory Instructor

Appel Farm Arts and Music Center, Elmer, NJ, Summers 20XX-20XX

- Taught individual cello and bass lessons every other day.
- Established, developed and taught daily music theory class, including part-writing.

Additional Teaching Competencies

Music Theory

- Three semesters of undergraduate studies in Schenkerian analysis as well as orchestration, twentieth century analysis, and the usual music theory, ear training, and sight reading.
- Graduate level courses on indeterminant music and music in general after World War II.
- Instructed introductory music theory through part-writing and introductory ear training.

Double Bass

- Studied double bass at the University of Illinois for one year, playing scales, unaccompanied works, and concertos.
- Taught introductory bass at Appel Farm Arts and Music Center.

Selected Cello Studies

Dmitry Kouzov, Cello Professor

University of Illinois, 20XX-present

Wendy Warner, Interim Cello Professor

University of Illinois, Spring 20XX

[six entries follow]

Selected Cello Master Classes

Paul Katz, Former Cellist of the Cleveland Quartet

Northwestern University, 20XX

Denis Brott, Cello Professor at Conservatoire de musique du Québec à Montréal

Toronto Summer Music Academy, ON, Canada, 20XX

[six entries follow]

Selected Chamber Music Master Classes

Shanghai Quartet, master class

Tuckamore Chamber Music Festival, NL, Canada, 20XX

Guarneri Quartet, master class

University of Illinois, 20XX

[six entries follow]

Music Festivals

Tuckamore Chamber Music Festival, performer
St. John's, NL, Canada, 20XX and 20XX

Madeline Island Music Camp, student participant
Madeline Island, MI, 20XX

Selected Solo and Chamber Music Performances

Chicago Orchestra Company, Puccini, "Madama Butterfly," August, 20XX

One Recital, with Tanya Jell (Piano) Julliard, December 20XX

Innova Records, "Zach Browning: Venus Notorious," Released 20XX

Chamber Recital, Ravel Piano Trio, University of Illinois, 20XX

DMA Solo Recital #1, University of Illinois, 20XX

Master's Recital, Northwestern University, 20XX

Senior Recital, University of Texas, 20XX

[five entries follow]

Selected Orchestral Experience

Section Cello, Illinois Philharmonic Orchestra, Park Forest, IL 20XX-present

Principal Cello, Champaign Urbana Symphony Orchestra, Urbana, IL, 20XX and 20XX-present

[seven entries follow]

Honors, Awards, and Scholarships

Recipient, Scholarship for Studies Abroad for Summer, 20XX for Interharmony music festival (Belgium).

Chip Davis / Mannheim Steamroller Orchestra Award, University of Illinois, 20XX

Finalist, Krannert Debut Artist Award, University of Illinois, 20XX

Finalist, School of Music Chamber Music Competition, University of Texas, 20XX

[four entries follow]

Language Skills

French, intermediate speaking and reading knowledge

Professional Associations

College Music Society

Music Library Association

References

Cello P. Layer, Assistant Professor of Cello

University of Illinois at Urbana-Champaign

(123) 333-1234, professor1@illinois.edu

Viola G. Nius, Clinical Assistant Professor of Violin

University of Illinois at Urbana-Champaign

(217) 333-4321, professor2@illinois.edu

Bob A. Smith, Associate Professor and Chair of the Orchestra Division

University of Illinois at Urbana-Champaign

(217) 333-7890, professor3@illinois.edu