


Sample Thesis Pages

(revised January 2015)



Sample Thesis/Dissertation Approval (TDA) Form Doctoral Students

 The Graduate College | University of Illinois at Urbana-Champaign

Dissertation Approval Form

Student's UIN: _____

Student's name: _____
Degree sought: Doctor of Philosophy
Dissertation title: _____

We, the undersigned, recommend that the dissertation completed by the student listed above, in partial fulfillment of the degree requirements, be accepted by the Graduate College for deposit.

Approval of dissertation by final examination committee

_____ Chair	_____ Co-chair
_____ Director of research	_____ Co-director of research
_____ Member	_____ Member
_____ Member	_____ Member
_____ Member	_____ Member

Departmental approval

Head of department/program
The signature of the department head, or _____
of the authenticity of the


Annotations:

- Include UIN
- Degree must be correct
- Title must match title found on title page.
- Do not include the TDA in the PDF thesis file.
- Use of Adobe Reader to open and fill in the form is strongly recommended (form fields may not function as intended when used with a preview app).

Number of signatures required for **doctoral students** = director of research (adviser) + all voting committee members who voted to pass the student at the final exam (defense) + the department head

The full list of Graduate College thesis requirements is available at
www.grad.illinois.edu/graduate-college-thesis-requirements

Sample Thesis/Dissertation Approval (TDA) Form Master's Students


The Graduate College | University of Illinois at Urbana-Champaign

Thesis Approval Form

Student's UIN:

Include UIN
←

Student's name: _____

Degree sought: Master of Science

Thesis title: _____

Degree must be correct
←

Title must match title found on title page.
←

We, the undersigned, recommend that the thesis completed by the student listed above, in partial fulfillment of the degree requirements, be accepted by the Graduate College for deposit.

Adviser approval*

Adviser	Co-adviser
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Do **not** include the TDA in the PDF thesis file.

Additional approvals (if required)*

Use of Adobe Reader to open and fill in the form is strongly recommended (form fields may not function as intended when used with a preview app).

* At least one of the signatures above must be that of a member of the University of Illinois at Urbana-Champaign graduate faculty

Departmental approval

Head of department/program	Date
The signature of the department head	Date of the authenticity of the

Number of signatures required for **master's students** = student's adviser (at least one signature in the adviser approval section or additional approval section must be that of a graduate faculty member) + department head

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www.grad.illinois.edu/graduate-college-thesis-requirements

Sample Copyright Page (Optional)

Year of
degree
conferral

© 20xx Anne Elizabeth Garvie

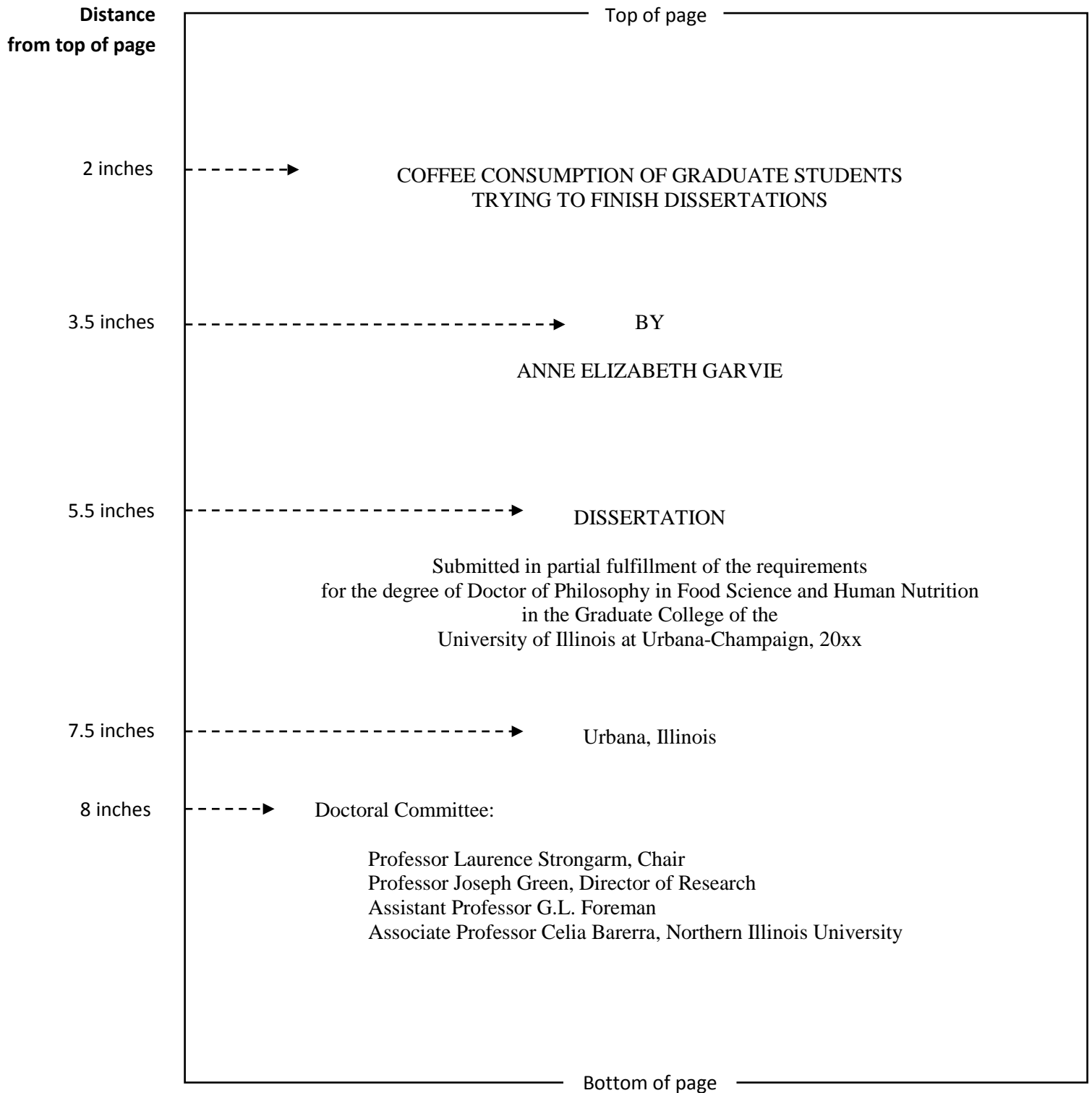
Name as it
appears on
title page

If included, this optional page will be
the first page of the thesis.

Do not count as a numbered page.

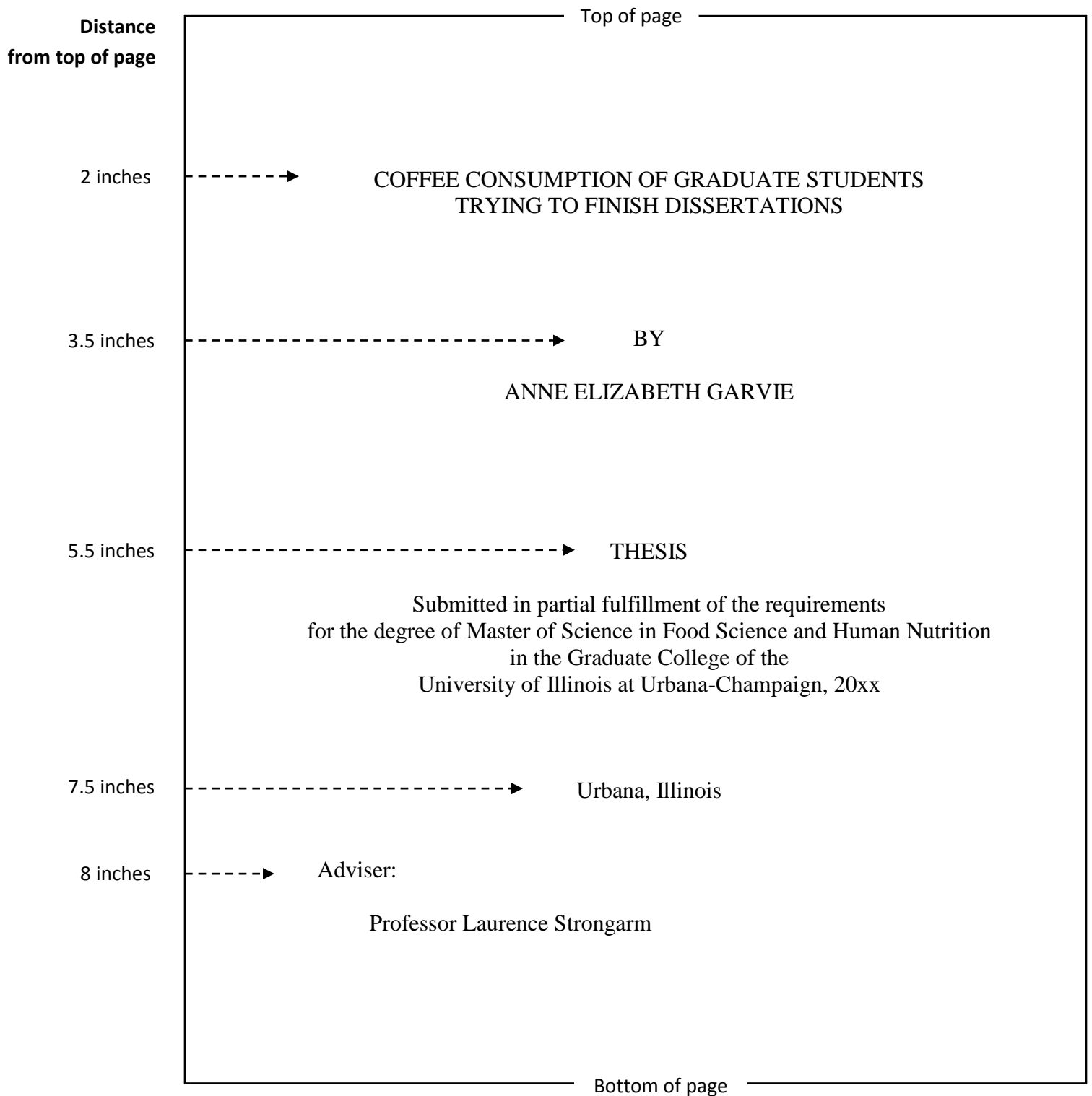
The full list of Graduate College thesis requirements is available at
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Sample Title Page (Doctoral Students)



The full list of Graduate College thesis requirements is available at www.grad.illinois.edu/graduate-college-thesis-requirements

Sample Title Page (Master's Students)



The full list of Graduate College thesis requirements is available at www.grad.illinois.edu/graduate-college-thesis-requirements

Sample Abstract (Required)

ABSTRACT

This is a comprehensive study of caffeine consumption by graduate students at the University of Illinois who are in the very final stages of completing their doctoral degrees. A study group of six hundred doctoral students. . . .

An abstract is required for every master's thesis and doctoral dissertation.

There is no word limit.

Must be written in English.

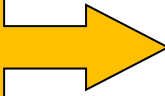
Begin abstract on page
Roman numeral two.

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Sample Dedication Page (Optional)

A heading is typically not included on the Dedication page.



To Father and Mother

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Sample Acknowledgments Page

ACKNOWLEDGMENTS

This project would not have been possible without the support of many people. Many thanks to my adviser, Laurence T. Strongarm, who read my numerous revisions and helped make some sense of the confusion. Also thanks to my committee members, Joseph Green, G.L. Foreman, and Celia Barerra, who offered guidance and support. Thanks to the University of Illinois Graduate College for awarding me a Dissertation Completion Fellowship, providing me with the financial means to complete this project. And finally, thanks to my husband, parents, and numerous friends who endured this long process with me, always offering support and love.

Sample Table of Contents (Short)

Include only front matter sections that are placed **after** the Contents (e.g., do not list Abstract here).

TABLE OF CONTENTS

PREFACE	vi
CHAPTER 1: INTRODUCTION	1
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CHAPTER 3: METHODOLOGY.....	40
CHAPTER 4: RESULTS.....	69
CHAPTER 5: DISCUSSION	89
CHAPTER 6: CONCLUSIONS	100
REFERENCES	104
APPENDIX A: QUESTIONNAIRE FOR PARTICIPANTS OF THE SURVEY	110

Sample Table of Contents (Extended)

TABLE OF CONTENTS

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The Graduate College does not require main headings in Contents.

Students are encouraged not to include heading levels lower than shown here.

Sample Text Page

CHAPTER 1 INTRODUCTION

Heading numbers not required by Graduate College.

1.1 WHAT IS COFFEE?

Coffee comes from a shrub-like tree that grows in almost any soil and prefers the climate between the Tropics of Cancer and Capricorn. The coffee tree bears flowers, ripe fruit, and unripe fruit at the same time. For many, coffee is first and foremost the favored source of caffeine.

1.1.1 Effects of Processing Beans

Two seeds or beans are found within the fruit of the coffee tree. The first step after harvesting is to remove these beans from the fruit. This is done in one of two ways; by dry processing or by wet processing. Wet processing is much more expensive although it is not true that dry processing always leads to an inferior product.

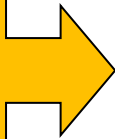
1.1.1.1 Roasting coffee beans

Roasting is the most critical and difficult stage in processing coffee. Every batch of beans is different and knowing how . . .

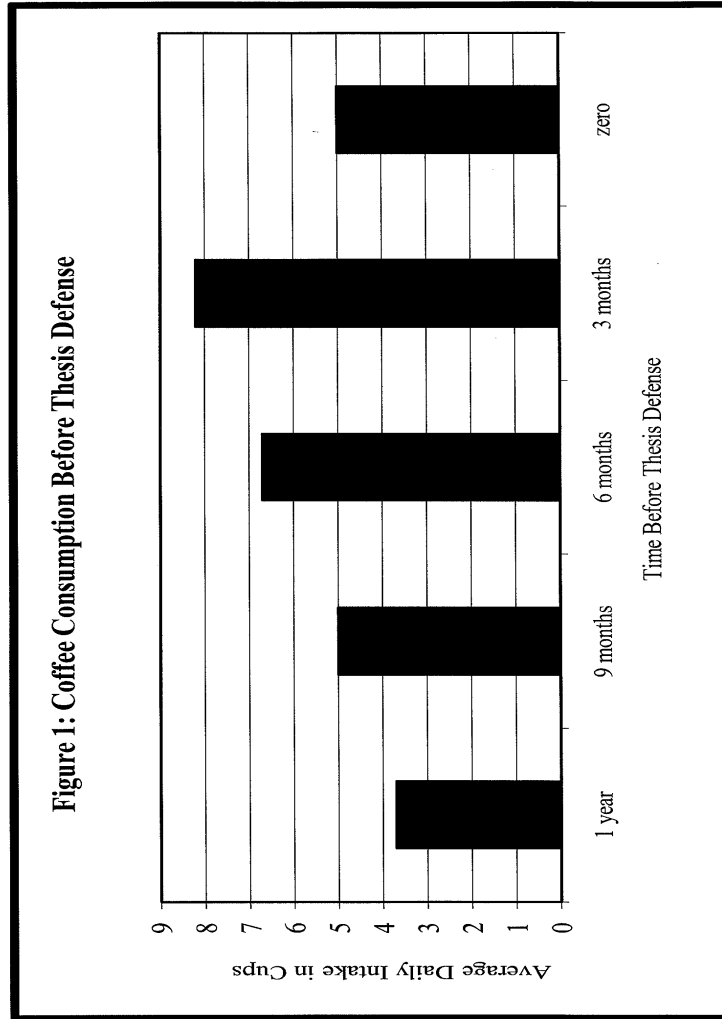
First page of main text must display Arabic numeral one.

Sample Rotated Figure

Headings and page numbers may be rotated with the figure or table.



1.2 TABLES AND FIGURES



Sample Multiple-Page Table

Table 1. Coffee consumption before thesis defense.

Time before thesis defense	Average daily intake (caffeinated cups)	Average daily intake (decaffeinated cups)
24 weeks	4	2
23 weeks	2	5
22 weeks	3	4
21 weeks	5	3
20 weeks	4	5
19 weeks	4	2
18 weeks	4	2
17 weeks	3	4
16 weeks	6	2
15 weeks	7	1
14 weeks	5	1
13 weeks	7	1
12 weeks	7	2
11 weeks	8	0

Include table or figure number on all subsequent pages.

Table 1 (cont.)

Time before thesis defense	Average daily intake (caffeinated cups)	Average daily intake (decaffeinated cups)
10 weeks	8	0
9 weeks	7	1
8 weeks	5	2
7 weeks	6	1
6 weeks	4	2
5 weeks	5	3
4 weeks	4	2
3 weeks	3	1
2 weeks	3	2
1 week	7	0

Sample Credit Line

CHAPTER 2 LITERATURE REVIEW¹

2.1 Coffee Consumption Among Students

Coffee comes from a shrub-like tree that grows in almost any soil and prefers the climate between the Tropics of Cancer and Capricorn. The coffee tree bears flowers, ripe fruit, and unripe fruit at the same time. For many, coffee is first and foremost the favored source of caffeine.

2.1.1 Effects of Coffee Consumption

Two seeds or beans are found within the fruit of the coffee tree. The first step after harvesting is to remove these beans from the fruit. This is done in one of two ways; by dry processing or by wet processing. Wet processing is much more expensive although it is not true that dry processing always leads to an inferior product.

¹Reprinted, with permission, from A. Garvie, 2010, "A Review of Studies on Coffee," *Journal of Coffee* 21(2): 145-161.

Set credit line for previously copyrighted material as a footnote on first page of chapter

Sample Figure Numbering Method #1 (Simple)

Chapter 1 Figures and Tables

Figure 1. A chart showing . . .



First page of Figures and
Tables section from
Chapter 1.

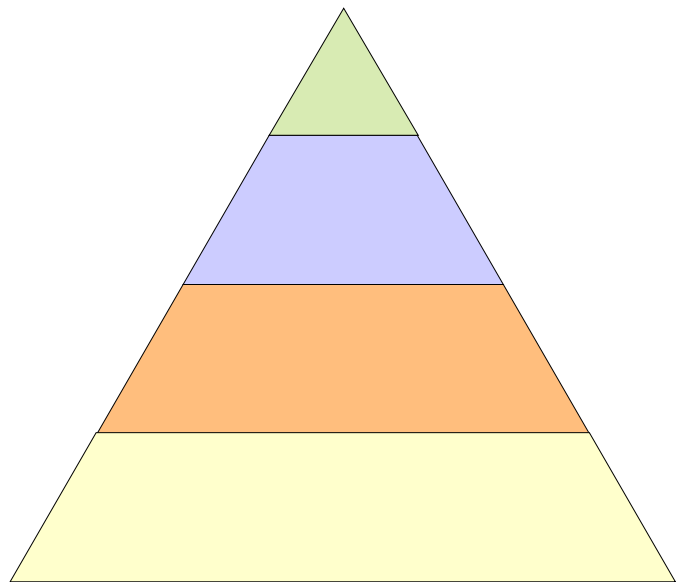
First page of Figures and
Tables
section from Chapter 2.

* Continue numbering from previous
chapter.

* Do **not** re-start numbering at 1.

Chapter 2 Figures and Tables

Figure 2. The hierarchy of . . .



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Sample Figure Numbering Method # 2 (Chapter Decimal)

Chapter 1 Figures and Tables

Figure 1.1 A chart showing . . .



First page of Figures and Tables section from Chapter 1.

First page of Figures and Tables section from Chapter 2.

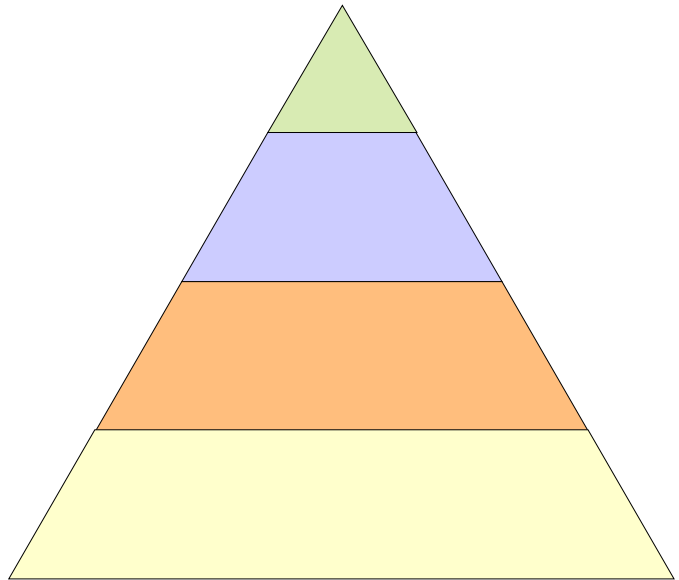
* Number before decimal indicates chapter number (or appendix letter).

* Number after decimal indicates figure number within chapter.

* Do not number by section.

Chapter 2 Figures and Tables

Figure 2.1. The hierarchy of . . .



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Sample Appendix Page for a Supplemental File

If multiple appendices are included, they should be lettered A, B, C, etc.

APPENDIX A: QUESTIONNAIRE FOR PARTICIPANTS OF THE SURVEY

The questionnaire used to gather some of the data that has been presented in this thesis may be found in a supplemental file named **questionnaire.tif**.

An appendix page must be included in the thesis for each supplemental appendix file.

As part of the thesis, supplemental appendix files must also be reviewed and approved by the thesis adviser or doctoral committee.

Page numbering should continue from main text.

Do **not** re-start numbering at 1.

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Thesis Proofreading Checklist for Students

For use **after** all revisions and corrections requested by your department have been completed. Do not rely on software to do your proofreading—automated features may not work as the user intends.

- Pagination. Check all pages in thesis, from beginning to end, one at a time to ensure that no pages are missing and that all pages are numbered consecutively. (Title page is page i; first page of main text is page 1.) All pages other than the copyright page (if included) and the title page should display page numbers.
- Proofread the title page by itself for spelling errors.
- Verify that the title and degree on the title page match the title and degree recorded on the Thesis/Dissertation Approval (TDA) form.
- Proofread the Table of Contents by itself for spelling errors.
- Check the chapter titles and section headings (if included) that are listed in the Table of Contents against those found in the text. For each title or heading, first check that the page number listed in the Table of Contents is correct. Next, check that the wording, spelling, and numbering of the title or heading listed in the Table of Contents exactly matches that found in the text.
- Check the items contained in a List of Figures/Tables/etc. (if included) against those found in the text. Perform the same check as for the Table of Contents. Repeat check for each List.
- Check the headings found in the text. Go through all chapters and chapter equivalents (e.g., Bibliography, Appendix, etc.) and verify that all chapter titles are formatted consistently, that all main-level headings are formatted consistently, and that all sub-level headings are formatted consistently.
- Check figures. Turn through the pages of the thesis from beginning to end to verify that figures are numbered and placed consecutively and that all pages of multi-page figures have a “Figure x.x (cont.)” label.
- Check tables. Perform the same check as for figures.
- Check margins. Finally, look through the pages of the thesis one last time to make sure that no material in the thesis (other than page numbers) extends into any of the margins.

For student’s use only—this form will not be turned in. Use of this form does not guarantee that no changes will be requested by the Graduate College Thesis Office.

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