SEVIS 101:
SEVIS & Financial Evaluations
Admissions, Registration, & Enrollment Services
2018-2019
Workshop Agenda

- Introduction to SEVIS and International Student Visas
- Financial Evaluations
- Funding Types
- Examples
What is SEVIS?

- Student and Exchange Visitor Information System

- Federal electronic database that houses immigration information for international students

- Access is restricted to authorized users:
  - Designated School Official (DSO)
  - Alternate Responsible Officer (ARO)
An I-20 or DS-2019 is a paper document issued to international students seeking to enter the U.S. to study as a student status.

These documents are referred to as visa eligibility documents and allow for students to apply for student visas.
Visa Options

- **Student Visa Types**
  - F-1 Student Visa (F-2 Dependent) – I-20
  - J-1 Student Visa (J-2 Dependent) – DS-2019

- **Types of Visa Eligibility Documents**
  - Initial – Does not have a current SEVIS record
  - Transfer – Coming from another U.S. institution
  - Change of Level – UIUC undergraduate student with a SEVIS record moving to Grad status
  - Change of Status – Changing visa status within the U.S. (not traveling abroad/home)

- **Other Common Visa Types**
  - J-1 Scholar Visa, H-1 Work Visa (H-4 Dependent)
  - B-1 Business/B-2 Tourist Visa (not allowed to study)
Documentation Requirements

- Applicants requesting an I-20 or DS-2019
  - Passport (and dependent passports, if applicable)
  - Proof of funding documentation
- We do not need documentation from applicants who do not require an I-20 or DS-2019
  - Applied for U.S. Permanent Residency (Adjusted in Status)
  - Studying on a non-student visa
  - DS-2019 to be issued by outside agency (Fulbright)
  - Online programs
- Proof of funding is required for all new and re-entry students to the Graduate College.
Financial Evaluations
Financial Evaluation Basics

- Who is required to provide proof of funding?
  - Any international applicant requiring/requesting either an I-20 or DS-2019

- What documentation must be provided as proof of funding?
  - F-1 applicants must verify proof of liquid funds for the total cost of the *first year of study* by submitting bank statements and/or sponsorship documentation as appropriate.
  - J-1 applicants must verify proof of funding for the *full length and cost of the program*.
    - 51% or more of J-1 applicants’ funding must be from government, organization or program funding. These sponsors must verify they will cover costs for the full length of the program.
Acceptable Funding Documentation

- All Documents must be in English and dated within one year of time the Graduate College receives admission referral.

- Bank Statements must list bank name and the account holder’s name, show actual current balance for liquid funds.

- Declaration of Finance Forms and Letters of Sponsorship from individuals must include the sponsor’s printed name and signature.

- Letters of Sponsorship from organizations must be on the organization’s letterhead and include an official signature, stamp or seal.

- Solvency and/or capability statements are not acceptable.

- Statements from accounting or financial advising firms are not acceptable.
Acceptable Funding Accounts

Acceptable - Liquid funds:

- Checking, savings, cash reserve, deposit/time deposit accounts
- Post office funds
- Accounts tied to the prime rate (Money Market)
- CDs, Installment CDs, Installment Savings (if mature after start of admit term, will take 6% penalty)
- Trust Funds (discretionary funds only), Provident Funds
- Pensions (only when statement included that they are allowed to withdraw without penalty)
- Student loans
Unacceptable Funding Accounts

- Unacceptable - Non-Liquid funds:
  - Lines of credit
  - Proof of employment or paystubs
  - Investment accounts, securities, mutual funds, stocks, bonds
  - General trust funds, insurance premiums/policies, land/car titles
Declaration & Certification of Finances for I-20 / DS-2019 Application
FOR INTERNATIONAL APPLICANTS ONLY

PROOF OF FUNDING REQUIREMENTS
In order for the Certificate of Visa Eligibility (Form I-20 or DS-2019) to be issued, it is necessary to submit complete and accurate information regarding your sources of financial support. The University of Illinois at Urbana-Champaign requires this information in compliance with regulations set forth by the U.S. Citizenship and Immigration Services (USCIS) for all students planning to enter the United States under its auspices. All documents must be in English or accompanied with an official English translation. All documents must be uploaded into the "Upload Credentials Here" section of the online application. The following documentation should be uploaded directly to the online application:

- If the student will provide funding from personal funds, a bank statement with sufficient funding for at least one year’s total cost is required.
- If a family or other personal sponsor will provide funding, a bank statement with sufficient funding for at least one year’s total cost is required, along with this form verifying sponsorship. Your sponsor may provide a signed letter of sponsorship in lieu of the form detailing amounts and length of sponsorship.
- If an employer, government, or organization will provide funding, a signed letter of sponsorship detailing amounts and length of sponsorship is required. This form can accompany the letter of sponsorship, but not replace it. Authorization for billing must also be submitted if your sponsor requests to be billed directly by the University.

Bank Statement Requirements: You must obtain a bank statement or letter (web printouts are acceptable for online banking) showing the bank’s interbanking, bank stamp/s, bank signature, and the account holder’s name must match the name of your sponsor. The statement must show sufficient funding for one year’s costs (or amount of sponsorship for year one), must be dated within one year of submission, and must show funding in liquid accounts, such as savings, checking, money market accounts, or CDs. Student loans are also acceptable; we must have a statement from the bank confirming approval of the loan. Non-liquid funding such as stocks, bonds, auto/land deeds are not acceptable forms of financial support. Solvency and capability statements are not acceptable forms of financial support.

Declaration and Certification of Finances form Requirements: The sponsor must sign and print his/her name and relationship to the student, and the form must be dated within one year of submission. Signing this document verifies sponsorship for the full length and cost of the program. True signatures are required; typed signatures will not be accepted.

Letter of Sponsorship Requirements: You must obtain an official letter of sponsorship from the sponsor that includes a signature or stamp showing the authenticity of the letter. The letter must detail amounts and length of sponsorship, and be dated within one year of submission. If applicable, please also ensure that the letter of sponsorship indicates agreement to cover your accompanying dependent costs as well as your own.

School Funding Information: Financial assistance is available only for graduate students. Awards vary and may cover only part of the total estimated expenses. The combination of funds from University financial assistance and from personal and/or other resources must equal the total cost of attending your proposed program of study for one year. Personal or other funds must be verified as requested above.

Dependent Information: Married students who will be accompanied by spouses and/or children must certify additional financial resources to both the institution and to the U.S. embassy or consular office in order for dependent visas to be issued. The current estimated cost for accompanying dependents is as follows: for one dependent, $7,300 per year; for two dependents, $11,300 per year; and for each additional dependent, $2,000 per year. Costs are calculated per 12-month period. It is also highly advisable to purchase health insurance for accompanying dependents. The current approximate rate for a spouse or child is $1,595 per year. If you are being sponsored by an agency or your employer, please ensure that the letter of sponsorship indicates agreement to cover your accompanying dependent costs as well as your own. Please note these rates are subject to change.

Contingency Fund: We strongly advise that you provide a contingency fund of $3,000 for your initial expenses and potential increases in tuition and fees. The estimated expenses listed on page 2 are estimated and may increase between the time of admission and your first term of study. These expenses may also increase each year of your program. All tuition and fee rates are subject to change without notice.

See Page 2 for Estimated Expenses
See Page 3 for Sponsor Affidavit of Support Form (to be uploaded into your online application)
## Estimated Expenses for 2019 Admitted Students (for a single student)

<table>
<thead>
<tr>
<th>Category</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall &amp; Spring</td>
<td></td>
</tr>
<tr>
<td>Room and Board (12 months)</td>
<td>$15,077*</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>$3,640**</td>
</tr>
<tr>
<td>Books &amp; Supplies</td>
<td>$1,800</td>
</tr>
<tr>
<td>Tuition (base rate) and fees for Academic Year</td>
<td>$31,834***</td>
</tr>
<tr>
<td>Academic Year (2 semesters) TOTAL</td>
<td>$82,151</td>
</tr>
<tr>
<td><strong>Summer Session (If you plan to attend, add these approximate expenses to the total above):</strong></td>
<td></td>
</tr>
<tr>
<td>Books &amp; Supplies</td>
<td>$300</td>
</tr>
<tr>
<td>Tuition (base rate) and fees for Academic Year</td>
<td>$8,053**</td>
</tr>
<tr>
<td>Summer Session TOTAL</td>
<td>$8,353</td>
</tr>
<tr>
<td><strong>Calendar Year (academic year plus summer session):</strong></td>
<td></td>
</tr>
<tr>
<td>Total for a single student</td>
<td>$60,504</td>
</tr>
</tbody>
</table>

*Calculated based on double occupancy (add $3,200 for single occupancy)  
**Other expenses include Personal/clothing/travel/Sunday evening meals.  
***Tuition and Fees for base-rate programs only.

## Estimated Expenses for 2019 Admitted Students to Non-Base Rate Programs (for a single student)

For a breakdown of expenses (tuition, fees, room and board, other expenses, and books and supplies) for these non-base rate programs, please view: [http://csde.illinois.edu/costs/graduate-professional/international-cost](http://csde.illinois.edu/costs/graduate-professional/international-cost)

<table>
<thead>
<tr>
<th>Program</th>
<th>Total Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountancy MAS (9 month academic program)</td>
<td>$67,320*</td>
</tr>
<tr>
<td>Accountancy MS (12 month academic program)</td>
<td>$73,082*</td>
</tr>
<tr>
<td>Advertising MS</td>
<td>$52,955*</td>
</tr>
<tr>
<td>Bioengineering MENG Programs</td>
<td>$55,182*</td>
</tr>
<tr>
<td>Biophysics and Quantitative Biology PhD</td>
<td>$86,424</td>
</tr>
<tr>
<td>Business Administration MBA</td>
<td>$81,325</td>
</tr>
<tr>
<td>Business Administration MSBA</td>
<td>$72,830</td>
</tr>
<tr>
<td>Business PhD**</td>
<td>$54,545*</td>
</tr>
<tr>
<td>Chemical and Life Sciences**</td>
<td>$56,889*</td>
</tr>
<tr>
<td>Policy Economics MS</td>
<td>$63,199</td>
</tr>
<tr>
<td>Engineering**</td>
<td>$59,501*</td>
</tr>
<tr>
<td>Fine and Applied Arts**</td>
<td>$63,301*</td>
</tr>
<tr>
<td>Financial Engineering MS</td>
<td>$70,335*</td>
</tr>
<tr>
<td>Finance MS</td>
<td>$64,949*</td>
</tr>
<tr>
<td>Information Sciences</td>
<td>$48,811*</td>
</tr>
<tr>
<td>Journalism MS</td>
<td>$61,506</td>
</tr>
<tr>
<td>Law JD</td>
<td>$69,799*</td>
</tr>
<tr>
<td>Law LLM</td>
<td>$60,925*</td>
</tr>
<tr>
<td>Labor and Employment Relations MHRIR</td>
<td>$56,739*</td>
</tr>
<tr>
<td>Management MS</td>
<td>$60,842</td>
</tr>
<tr>
<td>Professional Science Masters</td>
<td>$84,082</td>
</tr>
<tr>
<td>Public Health MPH</td>
<td>$55,151*</td>
</tr>
<tr>
<td>Social Work MSW</td>
<td>$54,991*</td>
</tr>
<tr>
<td>Speech and Hearing Science MA</td>
<td>$52,351*</td>
</tr>
<tr>
<td>Speech and Hearing Science AUD</td>
<td>$52,951*</td>
</tr>
<tr>
<td>Technology Management MSTM</td>
<td>$73,422</td>
</tr>
<tr>
<td>Veterinary Medicine DVM</td>
<td>$74,141*</td>
</tr>
</tbody>
</table>

*If admitted to summer, expenses will increase to include summer tuition and fees, as well as books and supplies.
Declaration & Certification of Finances for I-20 / DS-2019 Application

STUDENT INFORMATION

UFN (If Applicable): ___________________________ Date of Birth: ___/___/____

Last Name (Family Name): ________________________________________________

First Name: ___________________________ Middle Name: _______________________

Desired Term of Enrollment: ___________________________

Proposed Program of Study: ________________________________________________

SPONSOR AFFIDAVIT OF SUPPORT

Please complete the following information and sign below if you are willing to sponsor the student’s (and dependents if applicable) full cost of tuition, fees, and living expenses for the full length of the program:

Sponsor 1:

Signature of Sponsor: ___________________________________________ Date: ___/___/____

Name of Sponsor (please print): ___________________________________________

Relationship of Sponsor to Applicant: ______________________________________

Address of Sponsor: ____________________________________________________

Sponsor 2:

Signature of Sponsor: ___________________________________________ Date: ___/___/____

Name of Sponsor (please print): ___________________________________________

Relationship of Sponsor to Applicant: ______________________________________

Address of Sponsor: ____________________________________________________

Sponsor 3:

Signature of Sponsor: ___________________________________________ Date: ___/___/____

Name of Sponsor (please print): ___________________________________________

Relationship of Sponsor to Applicant: ______________________________________

Address of Sponsor: ____________________________________________________

If you plan to sponsor the student for less than the full cost of tuition, fees, and living expenses or for less than the full length of the program, please attach a detailed letter of sponsorship.

________________________________________________________

SIGNATURE OF APPLICANT

I certify that the above information is true and complete to the best of my knowledge. I am fully aware that any false or misleading statement may result in an automatic denial of my admission request or eventual dismissal from the University of Illinois.

Signature: ___________________________________________ Date: ___/___/____
2019 Tuition Waiver Amounts

➢ Tuition Waivers as Part of an Assistantship or Fellowship (Base Rate Programs):

  Fall/Spring Tuition Waiver: $30,640
  Fall/Spring/Summer Tuition Waiver: $38,445
  Costs covered include: base tuition, service fee, health service fee, health insurance add-in, AFMFA fee, library fee

➢ Stand-Alone Tuition Waivers (Base Rate Programs):

  Fall/Spring Tuition Waiver: $29,162
  Fall/Spring/Summer Tuition Waiver: $36,345
Funding Types
Departmental Funding

➢ Types:

➢ Assistantships, Fellowships, Scholarships, Stand-Alone Tuition Waivers

➢ Information Required in Slate:

➢ All Types: Annual Stipend and Terms Included

➢ Add’l Info for Assistantships: Appointment Percentage

➢ J-1 Students: Need confirmation if appointment is renewable for entire length of program – Type in Referral Comments

➢ Minimum Stipends:

➢ To cover full cost of program for Fall/Spring admits (with no dependents), the stipend must be at least $21,511. For Summer admits, it must be at least $22,059.
Organization Funding

Types:
- Government, University, Employer, Other Business

Documentation Requirement:
- Signed Letter of Sponsorship
  - Letter must be printed on the organization’s letterhead
  - Letters must include sponsorship details (amount and length of sponsorship)
- Bank statements are NOT required for organization funding
- Declaration of Finance forms are NOT accepted, we must have the letter of sponsorship
Personal Funding

- The applicant will be sponsoring him/herself

- Documentation Requirements:
  - Bank Statement(s):
    - Must show proof of liquid funds for the total expenses of 1 year
    - Statements must be in English
      - We need to be able to confirm the account type, current balance, bank name & account holder’s name
    - Statement must be dated within 1 year of the admission referral
  - Declaration of Finance Form is NOT required for personal funds
Family and Sponsor Funding

- Relatives, very generous friends or if relationship is unknown
  - An applicant can have as many sponsors as needed to cover the total expenses

- Documentation Requirements:
  - Bank Statement(s):
    - Must show proof of liquid funds for the total expenses of first year
    - Statements must be in English and dated within 1 year of the admission referral
  - Declaration of Finance Form or Letter of Sponsorship
    - Document must include the printed & hand-signed signature of each sponsor
    - Letters must include sponsorship details (covering full expenses or a specific amount)

- Note on Family Business Sponsorships
  - Need sponsorship letter from the business (on company letterhead), even if business is owned by student’s family member/sponsor. These are considered organization funding.
Examples
**Example 1:** Acceptable
Educational Loan Document Example 2: Acceptable
Bank Statement
Example 3:
Unacceptable
CA S. RAMASUBRAMANIAM, FCA
(S. RAMJEE)
Chartered Accountant

CERTIFICATE

I, S. Ramasubramaniam, Fellow Member of the Institute of Chartered Accountants of India, do hereby certify that I have reviewed the financial condition of
and


to pay the educational costs including living expenses of their son


which is estimated to be US $ 53,663/- for the period of one year at The University of Illinois at Urbana-Champaign.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>SOURCES OF FUNDS</th>
<th>DOLLAR</th>
<th>INDIAN</th>
<th>REFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ASSETS</td>
<td>2,06,906</td>
<td>91,03,864/-</td>
<td>Annexure - I</td>
</tr>
<tr>
<td>2</td>
<td>CURRENT INCOME FROM INDIA</td>
<td>12,113</td>
<td>5,33,000/-</td>
<td>Annexure - II</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>2,19,019</td>
<td>96,36,864/-</td>
<td></td>
</tr>
</tbody>
</table>

Note: On verification of a letter from the physics department of University of Illinois-Urbana-Champaign, it is observed that the funds from the college itself insufficient towards the students means, comprising of full tuition fees, partial tuition fee and a stipend which works out to $ 50,558 /-. It is further observed that there is a fellowship award of $6500 /- from Amherst College also, all totalling to US $ 57,058 /-. Any further expenditure towards education or living expenses will be met out of own family funds. However the Assets particulars are given to establish the financial stability of the parents and

S. RAMASUBRAMANIAM
Chartered Accountant

# 29, CRANLEY LODGE, HOSPITAL ROAD, UDHAHAMANDALAM - 643 001.
Phone: Off. 2445671; Fax: 2445911; Mob: 9445133012; Mob: 9445038672
E-mail: ramje.oddy@gmail.com, ramje.oddy@gmail.com
Converting Funds – www.xe.com

500,000 CNY = 71,976.02 USD

3,900,000 INR = 53,182.60 USD
To whom it may concern,

By signing this affidavit of support, I promise to be financially responsible for my daughter concerning her tuition, fees, living expenses and any other relevant expenses during her graduate studies in your university. I am also enclosing relevant bank letters to prove I have enough amounts on deposit in their institutions.

Sincerely,

2009.12.1
AFFIDAVIT OF SUPPORT

28 December 2011

This is to certify that the following person is fully supported by this company including the round trip air-fare, tuition and fees, books and supplies, insurance and living expenses until he finishes his graduate degree at the.

The amount of support is estimated about $30,000 per academic year.

STUDENT

Name of Student:
Date of Birth:
Present Address: Republic of Korea
Present Position: Global HR Team Manager

SPONSOR

Name of Company: SAMSUNG C&T CORPORATION
Address: 1251-20, Seocho 2-Dong, Seocho-Gu, Seoul, Korea 127-856
Tel: 82-2-2145-2357
Fax: 82-2-2033-2357

This is to certify that the above-mentioned person is presently employed by this company and will be supported by this company during his stay in the United States of America.

Kim Shin
PRESIDENT & CEO
SAMSUNG C&T CORPORATION
SEVIS Process Complete Notifications

- **Initial, Change of Levels or Change of Status**
  - An email will go out to the student and department contact. This email is your notification that the visa eligibility document is ready for pick-up from 110 Coble Hall.
  - This email will also include directions for next actions to take for the student.

- **Transfers**
  - These students’ email will include directions to request a transfer with their current university’s international student office.
  - After their SEVIS record has been transferred to UIUC, we will be able to issue the visa eligibility document. An email will go out once the document has been issued.

- The document with our original signature will need to be mailed, not emailed, to the student for their visa interview.
Admissions Resources

- Admissions Resources Available on the Graduate College web site for Contacts: [http://www.grad.illinois.edu/admissions/staff_fac.htm](http://www.grad.illinois.edu/admissions/staff_fac.htm)

- Slate How To Guides
- Credential Evaluation Links, Workshops & Guides
- English Proficiency Requirements & Exemptions
- SEVIS and Financial Evaluation Workshop and Guides
- Change of Program & Re-Entry Admissions Guides
- Admissions Policies & Forms Resources