CLAIM YOUR NETID
Your NetID gives access to campus services, including e-mail and file storage.
New students should visit the NetID claiming website: netidclaim.illinois.edu
Enter your University ID Number (UIN) and activation code provided to you in your Official Notice of Admission Letter.
Set your password recovery options and choose a password for your account.
You will then be directed to verify.uillinois.edu to set up your required two-factor authentication method.

USE YOUR OFFICE 365 EMAIL ACCOUNT
Microsoft Outlook Online (Office 365) is the official campus service used for email, calendaring, and contact and task management at the University of Illinois and is vital for receiving emails and information from the University.
To check your mailbox on the web, visit: outlook.office.com
After claiming your Net ID, it may take up to two hours before you can access your email box.
If you have questions, contact Technology Services Help Desk at consult@illinois.edu or 217-244-7000.

VERIFY PERSONAL INFORMATION IN STUDENT SELF-SERVICE
Once you have established your Net ID, use it to log into the online Student Self-Service and verify your personal information, including your local address. Keeping this information up-to-date is extremely important.
apps.uillinois.edu/selfservice

SUBMIT OFFICIAL COPIES OF TRANSCRIPTS & ACADEMIC CREDENTIALS
Remember to bring (or send) an official copy of your transcripts and any other academic credentials. For a complete list of the academic credentials (transcripts, certificate of degrees, translations) you need to submit, please view your Official Notice of Admission Letter. These credentials can be mailed to us, or you can drop them off in person to Graduate College Admissions, Registration and Enrollment Services located in Coble Hall - Room 110, 801 South Wright Street, Champaign, Illinois, 61820.

UNDERSTAND HEALTHCARE & IMMUNIZATION REQUIREMENTS
The University of Illinois Student Health Insurance plan is mandatory for all students, unless you have proof of health care coverage. To learn about benefits, how to opt out if you have comparable coverage elsewhere, or how to add dependents, check out the Student Insurance Office website. (If you were an undergraduate student on this campus and opted-out, but now wish to have Student Health Insurance, you will need to apply to be re-instated.) si.illinois.edu

The McKinley Health Center is conveniently located on campus and provides routine and preventative care, health counseling, immunization, and more. Students may use McKinley Health Center even if they have opted out of the University Student Health Insurance plan. mckinley.illinois.edu

All incoming students are required to complete and submit an Immunization Information Form.
mckinley.illinois.edu/new-students/immunization-information

For additional health and wellness resources visit the Graduate College website. grad.illinois.edu/current/health
GET YOUR I-CARD
Your i-card is your official University of Illinois photo ID. It also works as your bus pass to ride the Mass Transit District (MTD) and your library card. Visit the ID Center in the Illini Union Bookstore or the i-card website.
www.icardnet.uillinois.edu/public

COMPLETE REQUIRED TRAINING
Watch for an email with details for required Sexual Assault Prevention training. You must have accepted your offer and claimed your NetID in order to begin the training. Detailed instructions on how to access and complete the program will be sent to your Illinois email account.
Read more about Sexual Assault Prevention training: wecare.illinois.edu/prevention/students/annual-training

Check with your department to find out about all required training. Your area of academic program, area of research, and assistantship responsibilities may require you to complete additional types of training. A list of some additional training opportunities is available on the Graduate College website: grad.illinois.edu/current/training

FAMILIARIZE YOURSELF WITH DEGREE REQUIREMENTS & EXPECTATIONS
Planning ahead is important to make the most of your graduate experience. To get off to a good start, familiarize yourself with expectations and degree requirements.
The Graduate College Handbook: grad.illinois.edu/gradhandbook
Your departmental handbook

REGISTER FOR CLASSES
Meet with your adviser and then use Student Self-Service to register for classes: apps.uillinois.edu/selfservice
Always register early and check your registration to make sure it is current and accurate.
See the list of courses currently offered: courses.illinois.edu

BILLING
Visit the University Student Financial Services & Cashier Operations (USFSCO) website.
USFSCO is the office responsible for billing all activity that appears on your student account, such as tuition, fees, room and board charges and credits. Familiarize yourself with important information about your student account and payment options, as well as important due dates: paymybill.uillinois.edu

INTERNATIONAL STUDENTS
In addition to the Quick Guide steps, be sure to visit the International Student and Scholar Service (ISSS) website.
isss.illinois.edu
There you'll find information about visas, check-in, and orientation information specifically for international students.
Additional resources for international students are available online. grad.illinois.edu/current/international

ASSISTANTS, TRAINEES, & FELLOWS
Students with assistantships, traineeships, and fellowships will need to complete payroll information in an online system called UI New Hire. For assistants, your department will provide you with the URL and give you a password to do this. You will not be paid until information in NESSIE is complete.
essie.uihr.uillinois.edu/cf/index.cfm